



Indian Institute of Technology Kharagpur
Kharagpur

Office Order No: Estt./ 214 /2015 dated 08-04-2015

- Ref: 1) Memo. No: MS/HD/157/2015/331 Date 09-03-2015
2) O.O.No: Estt./653/2014 dated 20th November,2014
3) Memo.No: MS/HD/150/2011/292 dated 13-04-2011

Further to above the Undersigned is directed to convey the recommendation of the Committee of Deans and Heads of the Departments / Centres / Schools at its 157th meeting held on 10th February, 2015 that the faculty members can purchase Laptop/ TAB/e-book reader of any make within a limit of Rs. 50,000/- (Rupees fifty thousand only) from the contingent expenses of CPDA fund following due purchase process of the institute.

All Heads of the Departments/ Schools / Centres are requested to bring this notice to the all faculty members concerned.


Registrar

To:

- 1) All Deans
- 2) All Heads of the Department/Centre/School.
- 3) All Chairman / Professors-in-Charge
- 4) Head (ACSSC)
- 5) Chairman, ERP
- 6) DR(F&A)/ AR(A/cs)/ DR (Audit)
- 7) Secretary to Director
- 8) Secretary, Office of the Deputy Director
- 9) Secretary, Registrar's office