




INDIAN INSTITUTE OF TECHNOLOGY
KHARAGPUR

No. MS/DM(73)/2006/442
Dated 18th October, 2006

M E M O

The undersigned is to convey that the Deans' Committee at its 73rd meeting held on 19.09.2006 decided that Heads of Departments/Centres/Schools will henceforth maintain the details of leave granted to faculty members under SRIC norms i.e., 4 working days in a month for project/consultancy related work.

This is for information and necessary action.


(D. Gunasekaran)
Registrar

To

Dean (F&P)
All HoDs/HoCs/HoSs

Copy to :

1. Deputy Registrar (E)
2. Secretary to Director
3. Secretary, Office of the Deputy Director
4. Secretary, Office of the Registrar

DM/73-2/SD/06

