



संकायाध्यक्ष कार्यालय (पूर्व छात्र मामले)

भारतीय प्रौद्योगिकी संस्थान खड़गपुर

खड़गपुर 721302

Office of the Dean (Alumni Affairs)

Indian Institute of Technology

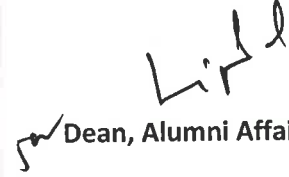
Kharagpur 721302

February 18, 2019

Indian Institute of Technology Kharagpur recognizes the professional achievements and contribution of its alumni through the **Distinguished Alumnus Award (DAA)** each year on the Institute Convocation Day.

Fresh nominations are invited in respect of individual alumnus/alumna for consideration of the awards in 2019.

The departments/deans are requested to nominate the eligible and promising alumni for the DAA 2019. The award guidelines and the nomination forms are enclosed.


Dean, Alumni Affairs

Inviting Nominations for Distinguished Alumnus Award 2019

Indian Institute of Technology Kharagpur recognizes the professional achievements and contribution of its alumni through the Distinguished Alumnus Award (DAA) each year on the Annual Convocation Day.

Eligibility

Any person who has received a degree from the Institute is eligible to be considered for Distinguished Alumnus Award, except in the following cases:

- A. An alumnus/alumna, who is an employee of IIT Kharagpur, shall not be eligible for the award during his/her service period except when he/she has accomplished truly outstanding achievement of highest order recognized widely.
- B. Alumni who have been awarded D.Sc (Honoris Causa) and or Life Fellow Award of the Institute will also be considered as Distinguished Alumnus Awardees of the Institute.
- C. An alumnus/alumna who has already received Distinguished Service Award or Young Alumni Achiever Award may only be considered for Distinguished Alumnus Award after a period of 5 years from the date of receipt of the former.

Criteria for nominees:

An individual, to be nominated for this Distinguished Alumnus Award, should have made a significant professional contribution which is recognized widely. The following, among possible other criteria, shall be considered while assessing the nominations:

- Positions Held
- Contributions to his/her profession
- Awards and Honours Received
- Other contributions

Criteria for proposer/seconded:

Nominations in prescribed format may be submitted by

- Past Distinguished Alumnus Awardees
- Senate Members
- Life Fellows
- Alumni Foundations / Associations through their Presidents.

Self-nomination will not be entertained.

How to nominate:

Nominations must reach the Dean of Alumni Affairs latest by 15th March 2019, Friday at

Dean, Alumni Affairs
Indian Institute of Technology Kharagpur
Kharagpur, India - 721302

Electronic copies of the nomination papers should also be submitted by email to deanaa@hijli.iitkgp.ac.in with the subject line 'DAA 2019 Nomination'. It may not be possible to consider nominations received after this date for the current year. However, those will be carried forward for consideration in the future.

Process for Selection

Nominations shall be shortlisted by a Screening Committee (SC) chaired by the Dean (AA) to be constituted with the approval of the Director. The SC will make a panel of such reviewers, preferably amongst past Distinguished Alumnus

Awardees, for the purpose. Shortlisted nominations shall be peer reviewed. Based on the recommendations of the peer reviewers, the SC will make a recommendation for consideration of the Standing Committee. The Standing Committee will normally comprise Director as the Chairman, Deputy Director, Dean (AA), Dean (F) as members and 2 (two) External Experts. The Committee will follow the guidelines of DAA selection considering all eligible nominations and their recommendations of the peer reviewers as well as the recommendation of the Screening Committee and make final recommendations to the Senate and the Board of Governors for approval.



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Nomination Form for the Distinguished Alumnus Award of IIT Kharagpur

1. Name:

(Last name, followed by expanded forenames in capitals)

Date of birth:

2. Profession:

Present Position:

Address:

| | |
|--------------|-----------------|
| (a) Official | (b) Residential |
| Phone: | Phone: |
| Fax: | Email: |

3. Degrees Obtained at IIT Kharagpur

| Degree | Awards (e.g. PGM / Silver Medals etc.) | Department | Branch or Specialization | Hall of Residence | Year |
|--------|--|------------|--------------------------|-------------------|------|
| | | | | | |
| | | | | | |
| | | | | | |

4. Professional Achievements

| Period From To | Position Held | Organization/Institution | Role | Remarks |
|------------------------|---------------|--------------------------|------|---------|
| | | | | |
| | | | | |

5. Record of Contributions to:

- (a) Intellectual Property (Publications/Design/Developments/Patents etc.)
- (b) Leadership (Entrepreneurship/ Organizational Development)
- (c) Society
- (d) Any other

6. Peer Recognition (National/International Honours, Awards, Prizes including honorary degree)

7. Membership/Fellowship of National/International Professional Bodies

8. Specific outstanding Accomplishments meriting the award (within 100 words):
(Detailed biography may be provided as an annexure)

| | |
|----------------------------------|----------------------------------|
| Name and Address of the Proposer | Name and Address of the Seconder |
| Signature of the Proposer | Signature of the Seconder |