



**SPONSORED RESEARCH AND INDUSTRIAL CONSULTANCY**

**INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR**

**(TO BE SUBMITTED WITH THE ORIGINAL PROPOSAL AND SANCTION/REQUEST OF THE CLIENT)**

**DETAILS OF THE CONSULTANCY PROJECT:**

1. Title of the Consultancy Project :
2. Name of the Sponsor/Client :
3. (a) Sponsor/Client Full Address with State & PIN (\*) :
- (b) GSTIN No. (\*) :
- (c) PAN No. & TAN No. :
- (d) Contact Person Name, Phone No.& E-mail. :
4. Name of the Consultant-in-Charge [CI] :
5. Name of the other Consultant(s) [Co-CI(s)] :
6. Name(s) of the Department/Centre/School, where research is to be performed :
7. Type of the Client (Put tick mark) (\*) : 1. Government ☐ 2. Private ☐ 3. Foreign ☐
8. (a) Expenditure excluding faculty consultancy fee, top-up, honorarium : Rs.
- (b) Faculty consultancy fee, top-up, honorarium : Rs.
- (oa) Institute overhead (as stated in Sl no.11) on (a): Rs.
- (ob) Institute overhead (as stated in Sl no.11) on (b): Rs.
- (c) Total Cost: (a)+(b)+(oa) +(ob) : Rs.
- (d) GST @ 18% of (c) : Rs.
- (i) (IGST @ 18%) or (ii)(CGST @ 9% + SGST @ 9%)(\*)
- (e) **Gross Consultancy Charges (c+d)** : Rs.
9. Date of Commencement of work :
10. Date of Completion of work :
11. **THE CONSULTANCY PROJECTS INVOLVES** (Tick appropriate one) (\*)
  - 11.1 Use of no Institute facilities i.e. done outside the institute (25%) ☐
  - 11.2 Use of Institute facilities such as Lab., Computer, Network, Space, etc. (30%) ☐
  - 11.3 Primarily testing and interpretation including laboratory testing (40%) ☐
  - 11.4 Technology Transfer (50%) ☐

**Note:** Asterisk (\*) against mandatory fields.

This is to state that the undersigned will submit the progress report periodically to the sponsor endorsing a copy to DEAN (SRIC) for record. All Final Technical Reports (FTR) will also be sent to the sponsor on completion of the project along with a consolidated statement of account. A copy of the FTR will be given to SRIC Office for record.

**RECOMMENDATION OF THE HOD/HOC:**

**(Signature of Consultant-in-charge)**

The above proposal may please be approved and this is to recommend that the consultancy project belongs to the category 11.1/11.2/11.3/11.4 (please tick anyone that is applicable) and the Consultant(s) would be given necessary facilities including leave of one day/week provided the consultant(s) make(s) necessary arrangement for the class loads assigned to him/them.

**(Signature of HOD/HOC/HOS)**

To

**Joint Registrar(SRIC)/Assistant Registrar(SRIC)**

**DEAN (SRIC)**