**Approval Form for Projects Sponsored by Academic Institutes/ in Advisory Capacity**

1. Project Title:
2. Sponsoring Institute:
3. Investigators/ Consultants/ Co-investigators/ Co-consultants:
4. Scope of the Project:
5. Proposed Duration:
6. Expected Deliverables:
7. Project Value:
8. Consultancy Charge/ Honorarium (if any):
9. Share of IIT Kharagpur (Overhead or otherwise)
10. Declaration of the Investigator (s)/ Consultant(s):
11. I/ We declare that my/ our engagement in this Project does not involve any mode of teaching activities on a regular basis. I/ We shall obtain separate prior approval from the Director, IIT Kharagpur for any such activities that may be undertaken by me as a part of this engagement in the future.
12. I/We understand that a conflict of commitment occurs when a faculty member’s outside activities compromise or may compromise his or her ability to meet the teaching, research and administrative responsibilities at IIT Kharagpur and declare that there is/ will be no conflict of commitment to my/ our work responsibilities at IIT Kharagpur for undertaking this specific Project.
13. I/We plan to spend…………hours of time on this work per month on an average basis.
14. I/We understand that the following activities create a Conflict of Interest and declare that there is/ will be no conflict of interest for undertaking this specific Project.

(a) Appropriating or diverting a business or financial opportunity that the person knows or should know that IIT Kharagpur is pursuing or is considering pursuing without assigning the benefits to IIT Kharagpur as per written terms and conditions.

(b) Soliciting Projects and business opportunities that the person knows or should know would or might disturb an existing academic, research or business relationship that IIT Kharagpur has with other organisations.

(c)Assisting the sponsoring organisation to compete directly or indirectly, with IIT Kharagpur for any kind of activity.

Signature

Recommended/ Not Recommended

Head of the Department/Centre/School

Dean, SRIC

Director, for consideration