**Approval Form for Consultancy Projects Operating Under SRIC**

1. Project Title:
2. Sponsoring Institute:
3. Investigators/ Consultants/ Co-investigators/ Co-consultants:
4. Scope of the Project:
5. Proposed Duration:
6. Expected Deliverables:
7. Project Value:
8. Project Cost Break-Up:

|  |  |  |
| --- | --- | --- |
| **Category** | **Industrial Consultancy Activity** | **Overheads or Institute's Share as a Percentage of Project Cost** |
| I | Routine Testing and Calibration | 40 |
| II | Projects requiring use of Laboratory and other facilities of the Institute | 30 |
| III | Projects that do not use Institute's facilities | 25 |

The overall Project cost shall budgeted as:

A=Expenditure excluding faculty consultancy fee, top-up, honorarium, if any

B=Faculty consultancy fee, top-up, honorarium

OA=Overhead on A

OB= Overhead on B

Total Cost C = A+B+OA+OB  
 GST (if applicable) as % of C = D  
 Final Amount to be paid by Sponsor = T = C + D

1. Declaration of the Investigator (s)/ Consultant(s):
2. I/We understand that a conflict of commitment occurs when a faculty member’s outside activities compromise or may compromise his or her ability to meet the teaching, research and administrative responsibilities at IIT Kharagpur and declare that there is/ will be no conflict of commitment to my/ our work responsibilities at IIT Kharagpur for undertaking this specific Project.
3. I/We plan to spend…………hours of time on this work per month on an average basis.
4. I/We understand that the following activities create a conflict of Interest and declare that there is/ will be no conflict of interest for undertaking this specific Project.
5. Appropriating or diverting a business or financial opportunity that the person knows or should know that IIT Kharagpur is pursuing or is considering pursuing without assigning the benefits to IIT Kharagpur as per written terms and conditions.
6. Soliciting Projects and business opportunities that the person knows or should know would or might disturb an existing academic, research or business relationship that IIT Kharagpur has with other organisations.
7. Assisting the sponsoring organisation to compete directly or indirectly, with IIT Kharagpur for any kind of activity.

Signature

Recommended/ Not Recommended

Head of the Department/Centre/School

Dean, SRIC