Local Purchase Committee as per the guideline laid down in **Rule-155, GFR-2017** (Purchase of goods by Purchase Committee), may be constituted with the following members for the purchase of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, and its estimated price is not more than Rs. 2,50,000.00 (Rupees Two Lakhs and Fifty Thousand only) on each occasion.

**1.**

**2.**

**3.**

**Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of the PI: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Project Code:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |
| --- |
| **Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Name of HoD/HoC/HoS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Name of the Department / School / Centre**  **IIT Kharagpur** |

**CERTIFICATE FOR GOODS & SERVICES PROCURED THROUGH PURCHASE COMMITTEE**

Requisition No. IIT/SRIC/------/------/------/------/2019-20 Dated: --/--/2020

“Certified that we, members of the purchase committee are jointly and individually satisfied that the goods recommended for purchase as mentioned in the table below are of the requisite specification and quality, priced at the prevailing market rate and the name of the supplier \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, recommended is reliable and competent to supply the goods in question, and it is not debarred by Department of Commerce or Ministry/Department concerned.”

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No.** | **Particulars / Items / Goods** | **Detail Specification** | **Quantity** | **Amount** |
| 1 |  |  |  |  |

(Prof. ---------------------) (Prof. -------------------) (Third Member)

Professor Professor Professor

Dept. of -------------------, Dept. of ----------------, Dept. of --------------,

I.I.T. Kharagpur I.I.T. Kharagpur I.I.T. Kharagpur